

# Timothy Band - Practice Chart Procedures

Dear students and parents,

All students must practice to do well in band. Students enrolled in band must practice 75 minutes per week. We recommend students practice 15 minutes per day, 5 days a week. Private lessons taken outside of band rehearsals may count toward the 75 minute requirement. Students will be granted two missed practice chart "freebies" per quarter, and practice charts will not be required the week after performances. If a student does not practice the full amount, please submit the chart anyway and they will receive partial credit.

Practice charts can be submitted every Monday two ways: electronically or on paper. Practice charts are available at <http://www.timothyband.com/practice-charts> any time.

## **Electronic chart submission (preferred method):**

Please use the student's name as the subject of the email. Please type the student's name, grade level, and the minutes the child practiced during the week into the body of an email and submit the chart. Please email completed practice charts to Mr. Pelt at: [pelt@timothychristian.com](mailto:pelt@timothychristian.com) every Monday.

## **Paper chart submission:**

Paper charts can be obtained from the boxes outside the band room at school. There is a separate box outside the band room where completed charts may be turned in. If you print the charts at home, please cut into separate charts (there are 4 on every page), or submit one page of four at the end of the month. Students should write how many minutes they practice each day on the chart. A parent must sign the chart each week to verify accuracy. *Students should take care to put charts in the band box, not the box for orchestra.*

I hope that all parents will help their students establish healthy practice routines and encourage their children to fill out the practice charts honestly and accurately. If you have any questions about the practice chart procedure, please contact me.

Sincerely,  
Doug Pelt

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Mr. Doug Pelt  
630-833-7575 x225  
[pelt@timothychristian.com](mailto:pelt@timothychristian.com)